

Time Served

(864) 546-5060 | www.tsscnow.org

Office Address
222 Rutherford St.
Greenville, SC 29609



Mailing Address
P.O. Box 615
Taylors, SC 29687

Time Served is now accepting applications for in-person interns for Fall 2024!

About Time Served:

Time Served is a nonprofit legal aid organization headquartered in Greenville, SC. Our mission is to improve the lives of currently and formerly incarcerated South Carolinians through direct legal services and litigation, and to dismantle extreme sentencing in South Carolina, with a particular focus on vulnerable populations whose criminal system involvement was rooted in part in other traumas and injustices they had experienced.

Internship Opportunity:

As an intern at Time Served, students have the unique opportunity to work holistically on the issues of “post-conviction law” - directly supporting individuals who have been impacted and harmed by mass incarceration and are navigating the 48,000 documented legal barriers related to their criminal record. Unlike most internships, students interning at Time Served learn about many areas of law—housing, family, labor/employment, civil rights, parole and probation, immigration, and many other substantive areas of legal practice as they impact system-involved people.

Intern Responsibilities:

- Work closely with a number of system-impacted clients from all over South Carolina;
- Perform client intakes and follow-up;
- Review criminal background checks and screen for record-cleaning eligibility;
- Conduct legal research related to client issues, including but not limited to topics related to child support and custody, parole, homeless courts, employment and housing issues;
- And more.

Time Served partners with and is located at the Triune Mercy Center, which operates as a homeless day shelter and social service provider.

Qualifications:

- Desire to work with people with arrest and conviction histories, and on criminal legal issues in a dynamic legal environment.
- Living in Greenville, SC or able to relocate to Greenville for the duration of the clerkship.
- Demonstrated interest in racial justice and improving the lives of disenfranchised people.
- Ability to communicate with a diverse group of stakeholders including currently and formerly incarcerated people and their loved ones, staff, community partners, board members, and others.

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Application Instructions:

Students that are interested in applying should send the following materials to Megan Powell, Deputy Director, at mpowell@tsscnow.org:

1. Resume (required);
2. Cover letter (optional); and
3. One short writing sample (4 pages max) (optional).

Selected applicants will have a short interview with the legal team. Internships are unpaid, but we are happy to assist with any grant, stipend, or academic credit applications.

Incomplete applications will not be considered. Decisions will be made on a rolling basis.

Time Served is an equal opportunity employer and strongly encourages applications from all qualified individuals including women, people of color, people with conviction histories, persons with disabilities, ethnic and religious minorities, and lesbian, gay, bisexual, transgender, and gender non-conforming individuals.